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8th August, 1972.

Mr. Kevin Lynch,

REDACTED

Dear Mr. Lynch,

I refer to your application for the position of English and History master on the staff of this school.

It has been very difficult for me to reach a decision in this matter but after careful thought I have come to the conclusion that it would be a little unreasonable and unfair, in view of your involvement in Subject Moderation at your present school, to offer you a post on such short notice.

I should be very happy indeed however to consider you for a position on the staff of this school should one become vacant next year. Ideally it would be best if you could give a term's notice.

I enjoyed our discussion and have had a very good recommendation from Mr. Bill Davy, and I have no doubt that you would fit in well at this school.

Be assured then I shall keep your application before me and should a post fall vacant next year I should be very happy indeed to consider you.

Yours sincerely,

(M.A. Howell)
Headmaster.